CAPPS Financials

Statewide Acceptance

Testing

Oct. 28, 2021

Acceptance Testing

General Info

- Acceptance Testing provides the opportunity to test system updates resulting from a service request (SR) in the User Acceptance Testing (UAT) environment prior to their move to Production.

- While agencies may not be required to test every SR, those that affect more than just the requesting agency have checked the **Impacts All Agencies** checkbox.
  - This allows email notification to all ASP members when the SR moves into the acceptance testing phase.

- There are 10 business days allotted to the UAT phase.
  - Agencies can request additional time by adding a note to the SR.
  - Agencies have an additional three business days to validate a change in Production before the SR is marked *Completed.*

Acceptance Testing (cont.)

Statewide Testing

- Beginning November 2021, the CAPPS Support team will use the first five business days of the UAT phase to conduct Statewide Testing in effort to:
  - o Verify that existing statewide functionality remains intact.
  - o Ensure that all requirements of the service request are met.

- Following Statewide Testing, agencies have five business days to conduct testing specific to their business processes.

- The overall time allotted to the UAT phase remains a total of 10 business days.

Commitment Control Workflow

Automated email notifications will be sent via the Application Service Provider Solution Center (ASP SC) as a service request progresses through the UAT phase.

- When the SR ticket status is flipped to Statewide Acceptance Testing, applicable users will be notified that agency testing is expected to begin within five business days.

- When the SR ticket status is flipped to Agency Acceptance Testing, applicable users will be notified that agency testing can begin.

Note: Agencies may request additional time by adding a note to the SR if extenuating circumstances prohibits completion of agency testing within the allotted five business days.

CAPPS

Centralized Accounting and Payroll/Personnel System

Thank you!

CAPPS Support Team

CAPPS.Help@cpa.texas.gov

512-463-2277